

**CLYDE CITY COUNCIL
SPECIAL SESSION – BUDGET HEARINGS
October 27, 2015**

The regularly scheduled special session of Clyde City Council was held on Tuesday October 27, 2015 at 6:00 p.m. in the 2nd Floor Conference Room, City of Clyde Municipal Building, 222 N. Main Street, Clyde, Ohio 43410. Mayor Black called the meeting to order.

Roll Call.

Present: Council Member - Gary Beamer
Mayor - G. Scott Black
Council Member - Ken Dick
Vice Mayor - Carolyn Farrar
Council Member - Steve Keegan
City Manager - Paul Fiser (Not voting)
Finance Director - Craig Davis (Not voting)
Administrative Secretary/Deputy Clerk - Sharon Smith (Not voting)

Absent/

Excused: Solicitor - Zachary Selvey (Not voting)
Clerk of Council - Janet Dickman (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The purpose of this meeting is to listen to various department heads and organizations regarding their budget needs for the coming year and also long term projections.

Mr. Fiser explained that approximately \$140,000 will need to be cut from the budget over the course of this budget hearing.

6:03 p.m. Fire Department

Craig Davis presented this budget. There are no capital requests for 2016. The budget is showing a \$16,000 decrease; the contractual lease increase is related to the lease for the new truck. Under personnel services, a wage increase, the first since 2009-2010, is requested. Currently they are at \$14/hour for a fire call, \$11 for training and \$10 for meetings.

Mr. Keegan questioned the availability of foam for an oil fire (we should be good for a couple years).

Mrs. Farrar questioned if the breathing equipment was received last year as needed (yes, some new equipment was received, with some additional repairs still needed).

6:06 p.m. Police Department

Bruce Gower presented this budget. Contractual services and supplies/materials are up a little. Training is up about \$5,000 for two personnel taking some college classes.

Capital Outlay:

- Replacement of siren behind the EMS building because that siren is no longer working. A grant application through the county EMA for half of this cost has been submitted. The homes in this area are mostly house trailers, more susceptible to wind than other residential areas.
- Replacement server, in case something goes bad.
- Body cameras, which may be mandatory in the future.
- Purchase of a car, which will get us back to a normal rotation of one vehicle per year. We will get rid of two Crown Victoria's and get one SUV.

Mr. Dick feels these requests seem reasonable, and he does not like to mess with the PD or FD budgets.

Mr. Keegan questioned if the PD has any body cameras now (no); he questioned a recent video showing a break-in (that was a dash cam video); are any surveillance cameras needed (maybe some for the parks); will surveillance cameras be needed for the solar field (that had not been discussed, but it may be looked at; they may need a night watchman).

Mr. Beamer continued the discussion of body cameras (it is unknown if grants will become available for the purchase of body cameras, or if it may become an unfunded yet mandatory program).

Mrs. Farrar questioned the priority of these capital requests (the server would be last on the priority list); were the vests received from the last budget (not yet).

Mayor Black questioned the placement of the surveillance cameras (there are many needs for them).

Brent Stanley questioned how many body cameras could be purchased with \$15,000 (about 18, for a style that would also hook into the in-car cameras).

6:14 p.m. Parks, Cemetery, Recreation

Jim Mason presented this budget. Maintenance and Facilities (Supplies/Materials) includes professional painting and staining of shelter houses at Community Park. Bottom of pool (cement) needs to be resurfaced and re-stripped along with a leak somewhere in the pool needs to be fixed.

Capital Outlay:

- Permanent improvement for a new shop/office area, located on South Street where the old block building sits now.
- Carry-over from this year's budget of a rear flail
- Used pick-up truck to replace a 1997 S-10

Mr. Keegan questioned if the pond has ever flooded in the proposed new shop building area (yes, in 1969; although that area is not in the flood plain).

Mrs. Farrar questioned the status of the 2001 truck (it has been moved to the cemetery for use; the “garbage” truck is used just to pick up trash at the park). Would the current shop building be demolished if a new one is built (yes); could the old block building be salvaged (no, there are a lot of cracks and it is very old).

Mr. Keegan questioned if a new shop would have a separate area for the office (a design would need to be developed, but, yes, it should be separate to keep dust, etc. from the office equipment).

Mayor Black questioned the cost for a new building (\$159,000 plus the demolition cost).

Mr. Keegan questioned the condition of a Gator that was previously donated to Clyde In Bloom (it was functional, with good tires, but classified as poor condition).

6:30 p.m. Water Department

Phil Farrar presented this budget.

Capital Outlay:

- Third installation of mixer and water tower on Woodland, to maintain water quality

Mr. Dick does not see anything requested that is not needed, and it is good to replace items as needed.

Mr. Keegan questioned the antennas on top of some of the water towers (most are for City use, one for Townsend Fire); he questioned another tower being built instead of putting the antenna on a nearby water tower (that is a Verizon tower; there can be concerns with having other antennas placed on City water towers).

Mrs. Farrar questioned if the meter units that were requested at the last budget were received (yes).

Mr. Fiser questioned the status of the fence (on hold; we are currently meeting EPA standards and auto door locks are maintaining security).

Brent Stanley questioned what the possible benefit could be to having a contract for placement of an antenna on a water tower (unknown because we have not been approached).

6:42 p.m. Wastewater Department

Tom Bauer presented this budget.

Capital Outlay:

- HVAC replacement, natural gas unit heaters for out buildings; 5 have been replaced, trying for a schedule of replacing 4 per year; none replaced last year; difficult to find parts for these 30-year old units
- Roadway blacktop for road beside plant, damaged during construction project at EQ basin

- 24 inch sewer replacement, about 500 feet, in front of sewage treatment plant; tree line damaging; previous repairs with concrete and steel have been done on this 1950's line

Mr. Dick questioned how many HVAC's there are (total of 16 units in out buildings, then the Administration heating and air conditioning may need attention).

Mr. Keegan understands the wear and tear on the roadway.

Mr. Beamer questioned possible reimbursement for the roadway (no, and there may be some contingency money left from the loan for this purpose).

6:48 p.m. Electric Department

Cory Lochner presented this budget.

Capital Outlay:

- Electronic locks for the substations, current locks are old; shop is also getting electric locks this year
- West substation upgrades, upgrades have been going on at the East substation recently
- Replace the 2002 little bucket truck, body and frame are rusting out; boom will not be certified after 18 years
- New storage building, there is currently no storage for transformers and wiring and weather takes its toll on them; new transformers have not been ordered because we do not have storage for them; inventory concern
- City-wide LED lighting, replacement of one quarter of street lighting; LED are brighter and last longer (about 20 years), lower maintenance and energy consumption; after all lights would be replaced, savings of \$85,000 annually.
- Operating supplies (day to day expenses)
- Temperature controls for substations; new equipment is more sensitive to temperature changes
- Testing/repair of substation equipment, to find problems before they become outages

Mr. Keegan questioned the age of the small bucket truck (14 years old).

Mrs. Farrar questioned if Parks received the old dump truck that was replaced this year (new dump truck just arrived, so the old truck will transition to the Parks department soon). Which capital outlay request would be the lowest priority (LED lighting); of the bucket truck and the storage building, which would be higher priority (bucket truck, which is equipment that they use all the time).

Mayor Black questioned the fiber cameras in the park (IT, through CL&P).

Brent Stanley feels this is a good electric budget.

7:00 p.m. General Services Department

Bill Hamilton presented this budget. He thanked Council for the truck that was approved at the last budget hearing.

Capital Outlay:

- Street sweeper, a test model has been tried out; pros and cons of the demo were outlined; current sweeper is a 1997, parts are hard to find for the sweeper component; this company could refurbish our current truck which would save \$35,000; training would be offered for free from this southern Ohio company; sweeping has been cut back to every other week due to the poor condition of the current sweeper; a back up camera would come with it, and could help prevent accidents.

Mr. Dick questioned if the price listed in the budget includes the \$35,000 reduction (yes).

Mr. Keegan questioned if the new sweeper could clean the catch basins (yes). Mr. Keegan saw the sweeper being used this summer and it appeared to not be working correctly (that is correct).

Mr. Beamer questioned if any work has ever been done to the motor or the chassis (no).

Mrs. Farrar questioned how long the refurbished model would last (possibly 20 years).

Mr. Dick questioned how the \$85,000 reduction in materials and supplies will be accomplished (salt prices lowered from \$105/ton to \$50/ton; the increase in other areas of the budget will be to replace some catch basins).

Mayor Black noted this is a large sum of money for a new piece of equipment, but Mr. Hamilton has done his research on it.

A leaf vac "hopper" demonstration last year cleared Race Street in 15 minutes staffed by two employees, and the equipment cost was \$36,000. The current process involves bagged leaves and all staff members assisting.

Mrs. Farrar questioned if the "hopper" would be put into the bed of a current dump truck (yes); she questioned if he wants the hopper instead of the sweeper (both would be nice, but he could get by for one more year with the current sweeper); the hopper would also pull some debris from the catch basins, and would sort the plastics, etc., from the leaves before they are put in a mulch pile.

Mayor Black asked if the hopper could be rented once per year (would prefer to buy).

Mrs. Farrar questioned if the hopper would be beneficial environmentally (yes, eliminating the bags would be good; also, eliminating the staff having to pick up heavy bags could eliminate a possible workers comp claim).

Brent Stanley questioned how the work time cost savings would compare to the cost of \$36,000 for the hopper (the savings from one year would pay for the hopper; one house last year had 67 bags and the truck only holds 40 bags, so the travel time involved is substantial).

What is the turnaround time to get the custom made hopper (could possibly have yet this year, or would have by spring).

7:18 p.m. Environmental Services Department

Supervisor Jim Rohrbach presented this budget. Don Ball will be retiring at the end of this year. He thanked Council for their new out building that was approved at the last budget hearing.

Capital Outlay:

- Service truck to replace a 1997 model F350 that is wore out; they would like to have a service truck that could hold more tools/equipment; \$75,000 includes the chassis, F450 or F550
- Sewer line on Duane Street under the tracks, liner; the pipe is not in too bad of shape but the joints are deteriorating; lined due to sink holes in that area.

Mrs. Farrar noted very little change to the actual budget.

7:23 p.m. Clydescope

Daniel Sabolsky presented this budget. He distributed additional information regarding ClydeScope, outlining some of their accomplishments for this year and other projects that are currently in process. Marketing is occurring and marketing materials will be updated.

Request was made to have the funds from the City to support the airport be funneled through ClydeScope.

Projects are looked at based on the size of the project and also the size of the positive impact of the business to the City.

Mr. Keegan questioned what is going on at the Fisher-Paykel building (StyleCrest has always used the back portion off and on for warehousing; unknown how this building will be utilized after the sale of StyleCrest).

7:32 p.m. Clyde BPA

Kevin Michel and Katelyn Clapp presented this budget.

The bed tax proposal was reviewed.

- \$10,000 for Winesburg Weekend (this will be the 40th anniversary)
- \$4,000 for Clyde Business Expo, with the addition of entertainment
- \$1,500 for advertising Community Wide garage sales
- \$6,000 for community promotions (advertising, banners, school and library events, etc.)

Mr. Dick feels this is a huge budget (it is pretty consistent with past years, with the exception of the increase for the Winesburg event; the BPA has consistently managed their budget without coming back for more).

What can be done to keep people around, spending money, after the fireworks (work with downtown businesses to be open during this time; the number of hours for Winesburg Weekend is being expanded).

Mr. Keegan questioned where this money is coming from (bed tax money); how much bed tax money do we get (average \$22,500 over past six years).

Mrs. Farrar feels presentation is good this year. Mrs. Farrar feels the fireworks do bring people to downtown, and hopefully they come back the next afternoon to spend money. She commends BPA in their efforts to try to raise their own money.

Mr. Dick questioned how much donations have raised (\$1,275 last year, \$1,400 this year).

Mayor Black has only heard good comments about the fireworks. With other activities during the day that may bring more people back.

Brent Stanley would think that BPA could request additional donations from any community member (BPA has not solicited, but they are discussing how to increase membership).

John Brewer was a past BPA President and he shared his past experiences with Winesburg Weekend.

7:46 p.m. Clyde In Bloom (CIB)

Connie Hench presented this budget.

\$11,350

- \$1,000 for mulch for City proper, which would be good for a couple years
- Gator needs battery, upkeep
- Water pump
- More pole straps to reinforce hanging baskets
- CIB membership continues to grow; their involvement ran this year from March to November

Mr. Keegan questioned if the Gator is worth putting money into (unknown); Mr. Keegan would be okay with scrapping this equipment. He questioned if CIB is “getting too big” (no, they are bringing people to Clyde and they want to continue to find ways to get people coming to downtown).

Mrs. Farrar noted that CIB requested \$1,300 in 2013; \$2,000 in 2014; \$7,500 in 2015; now up to \$11,350. BPA used to operate on a \$3,000 budget and over the past 20 years it has increased to \$21,000. If there is only \$25,000 in bed tax, there is a problem before Council even looks at this list. What other types of sources could be available to CIB (fundraiser at Miller’s in April raised \$600 last year and \$883 this year; businesses have offered sponsorships; community members offer donations; prices for materials have gone up; discounts and special pricing is always looked for; other fundraising can be looked at, but that would mean less time out taking care of the flowers).

Mayor Black hears more good things about CIB than any other organization in Clyde. He likes the flowers, but there are multiple organizations requesting to use this money. \$41,000 in requests compared to the \$25,000 in funds that may be available.

Mr. Dick questioned if the annuals die every year and how did they get those started (yes; Fultz's donated the first year and the merchants who purchased the tubs donate funds each year since then)

John Brewer stated that he is in the process of finishing the second OSS grant; CIB has brought more than \$18,000 into the City in grants. Some benches were purchased by businesses, with the City assisting by pouring cement and anchoring the benches. These benches are a permanent improvement. If you deduct the \$18,000 from the amount being requested, that would give the request a different look. Connie noted that CIB puts in hours year round, compared to some other organizations that have weekend events.

The next bed tax request was presented by John Brewer. He offered his thanks to Council and Mr. Fiser. Mr. Fiser was able to get a \$12,000 grant to put a walkway thru the park. Plans continue for the bank to donate some land and to get accessible playground equipment. Mr. Brewer checked with Mr. Selvey and Mr. Davis to verify that a non-profit group can present a proposal. The priority item is the parks brochures, as there will be a bi-centennial celebration.

Mr. Dick suggested that the bi-centennial should be coordinated with the BPA.

8:18 p.m. Fair Board

Rich Uhlman and Larry Dick presented this budget. Information was distributed to Council members, showing the balancing of the money taken in and the money spent. The proposal is very similar to last year's budget.

Mr. Dick commended the information presentation for this year. He stated this was the first time the baby contest lost money. Some of the losses can be explained.

Mr. Keegan has always enjoyed the fair.

Mrs. Farrar questioned how the coordination is going between the Fair Board and the Finance Department (much better).

Mayor Black stated this financial presentation has come a long way.

Mr. Davis noted that the Fair has been around for 100 years.

8:31 p.m. Permanent Improvement/Administration

Paul Fiser presented this budget.

He distributed a five year plan for paving at approximately \$400,000, with a grant worth \$170,000 being applied for. If the grant is not received, probably not all of Duane Street will be paved. He reviewed other typical line items for this budget, and other grants.

Mayor Black questioned if mile markers could be added to the bike trail (yes).

Mr. Fiser reviewed various sewer separation projects.

Permanent Improvements total about \$1.245 million.

Mrs. Farrar asked if the Hurd Park \$10,000 will be scratched because that has already been met through a grant (yes, but that will not help with the General Fund balance).

Mr. Keegan questioned if \$12,000 will be enough for that (yes and no, our guys could do the prep work and the county still has their paver; maybe we can buy the material and they pave it; or we will get a price when the paving is going on).

8:44 p.m. Budget Reductions/Changes

Income tax revenues are conservatively low. We do not think we will really know how the tax changes will affect us until 2017. The tax ordinance will be presented to Council at their next meeting.

The City is growing. The infrastructure is growing and that is costing dollars. Hopefully the income tax revenues will sustain that. Warehouses do not produce revenue for us, but we are tracking for another record year in income tax (a very large employer is planning a decent raise package this year). There is legislature currently in the State House committee stages to allow out of town employees to not have to pay community income tax. Income tax renewal will be coming up in 2016 for another five years. If Council ever decides to go for the Rec Center, we would need an income tax increase of possibly .5 percent.

Mr. Dick questioned if ClydeScope could help with the Park brochure (if IT could be provided with one copy, they could put a pdf on the City website).

Mrs. Farrar feels the CIB request is too lavish. Mr. Beamer noted they have gone to business owners to request donations only one time. This started out with the prediction that CIB would not cost anyone anything, and now it's up to costing the City \$11,000. This is not a City department but Council is being made to feel that they own it. Mayor Black feels this should come out of the Parks budget because they are doing many things that the City would normally do. This started out with hanging baskets for free, and the City did not ask them to do this. The current cost for hanging baskets is \$2,500 and that would be good to stay with that. Mayor Black would like to see them do more. Mr. Keegan questioned if, at this rate, they might need the whole bed tax amount next year. Mayor Black noted that the BPA request for this year is almost the entire bed tax amount. Mr. Keegan feels that these flowers are someone's hobby and the City is being asked to support their hobby. He likened it to a scenario whereby he likes go-karts and what if he asked to use some city property to start a go-kart track, stating it would cost the City nothing in the beginning, but as time went on and people got "hooked" on the go-karts, then he would start asking for more and more from the City. Mrs. Farrar feels that Council is representing people at large, not just one avenue. Mr. Dick feels CIB needs to do more with requesting discounts and donations. Mayor Black feels that money from the general fund should

be used for CIB because the flowers draw people to Clyde. Mr. Davis expects more non-profits to begin requesting bed tax moneys (there used to be one, then there was two, now there are three this year). It was noted that CIB was budgeted for \$7,500 for 2015, but they used that and then came back to request more in the fall. Mr. Davis stated the accounting side of this organization is a nightmare for the finance department, to try to track purchase orders and receipts. Brent Stanley feels Council's question regarding donations was avoided and not answered by CIB. The proposal presented to Council is outlining how CIB will spend their money next year, but they do not account for how money was spent in 2015. Mr. Davis noted that CIB is making purchases in the City's name, and this must stop. Regarding the Winesburg Weekend, Mrs. Farrar feels the fireworks and other aspects of that weekend are more about creating memories. Mr. Davis noted Council may use their discretion to use up to 100% of the bed tax funds to promote tourism. Anything left over goes to the general fund.

Mr. Beamer made a proposal to give \$16,500 to BPA. \$7,500 to CIB and offer to do the brochures for the Parks in-house.

Mr. Fiser reviewed items to look at that are related to the General Fund.

- Manager's vehicle – an Explorer was purchased for a detective, but it looks just like the cruisers; need something different to use as an undercover vehicle and the detective SUV would go to the City Manager; this can be eliminated for this year
- Police, Parks, Fire and General Services can be looked at
- The General Services leaf grinder came up just recently; we have two more years for a loan payment for the dump truck (2016-2017); we do not want to have a double payment with another purchase; the street sweeper could continue to be repaired for one more year so that the leaf grinder could be purchased this year; this would save \$155,000+ from the proposed budget; then next year consider a 5-year loan for the sweeper
- Police offered to eliminate the server replacement for \$10,000; the siren is needed, and we will hope to get the EMA grant
- Parks & Cemetery – the city staff could demolish the block building, eliminating the need for \$15,000 in the budget proposal; the flail mower is definitely needed; Council questioned the need for another truck

Electric department

- Mr. Davis expressed concern on the large number of big price items that are being purchased within the recent three year span, and potentially all of the items will need to be replaced around the same time in the future
- The small bucket truck could still be certified for a few more years; therefore the \$197,000 will be eliminated
- The LED lighting could potentially save a great deal of money; the storage building would provide protection and security for the transformers; a recently built cold storage building cost \$105,000, not \$164,000 as requested in this budget proposal

Environmental Services

- Council is okay with their request for a truck

ClydeScope

Mrs. Farrar questioned the current balance of their account (at the end of September, \$86,373; they were at \$140,000 at one time). Council agreed with the \$5,000 amount that ClydeScope will earmark for the airport; Council agreed with the other \$25,000 proposed.

Fair Board

Their budget was \$15,000 for this year. Their income was \$22,000, and they came in under budget. Council agreed to continue the \$15,000 for this budget.

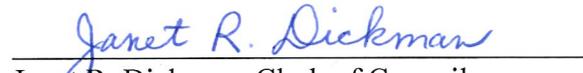
Miscellaneous

Mayor Black, Mr. Fiser and Cory Lachner visited Prairie State coal mine and the electric producing plant.

This meeting adjourned at 9:44 p.m.



G. Scott Black, Mayor



Janet R. Dickman, Clerk of Council

CLYDE CITY COUNCIL
VISITOR SIGN-IN

DATE: Oct 27, 2015 Budget Hearing

1. Brent Stanley
2. John Brewer / Sherwood Cushman Society
3. Daniel Sabolsky Clydescope
4. CONNIE HENCH - CLYDE-IN-BLOOM
5. ANGEL MITCHELL - CLYDE-IN-BLOOM
6. RICH KLMAN - FAIR BOARD
7. LARRY DICK - FAIR BOARD
8. KATELYN CLAPP - BUSINESS + PROFESSIONAL (BPA)
9. KEVIN MICHEL - BUSINESS + PROFESSIONAL (BPA)
10. SCOTT MAHONEY - CLYDE ENTERPRISE
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