

CLYDE CITY COUNCIL
Regular Session – January 19, 2016

Clyde City Council met at 7:00 p.m. on Tuesday, January 19, 2016 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Vice Mayor Kenneth Dick
Council Member Steve Keegan
Council Member Gary Smith
Council Member Jean Jackson
City Manager Paul H. Fiser (Not voting)
Finance Director Craig Davis (Not voting)
Solicitor Zachary J. Selvey (Not voting)
Clerk of Council Janet R. Dickman (Not voting)
Deputy Clerk of Council Sharon S. Smith (Not voting)

Absent/

Excused: Mayor G. Scott Black

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the January 5, 2016 reorganizational session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 5, 2016 reorganizational session of council as written, **Action:** Approve,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Gary Smith.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Kenneth Dick, Council Member Jean Jackson, Council Member Gary Smith, Council Member Steve Keegan.

Absent: Mayor G. Scott Black.

The minutes of the January 5, 2016 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 5, 2016 regular session of council as written, **Action:** Approve,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Jean Jackson, Council Member Gary Smith, Council Member Steve Keegan, Vice Mayor Kenneth Dick.

Absent: Mayor G. Scott Black.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

Two thank you notes for an expression of sympathy.

Visitors:

Justin Smith is running for County Commissioner in the 3/15/16 election. If elected, Mr. Smith intends to represent each section of the county as needed. Mr. Smith is a graduate of Fremont Ross High School and of Heidelberg University. He is currently a teacher, and currently serves on the BZA and the Parks and Recreation Board. He previously served with the Board of Elections.

All Council members offered good luck to Mr. Smith.

FIRST READING ORDINANCES

2016-04 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF CLYDE, OHIO AND DECLARING AN EMERGENCY.

Ordinance No. **2016-04** was read in its entirety.

Mr. Fiser stated this Ordinance is for annual approval to update the Codified Ordinances. Hard copies of the changes will be available at the end of the month (incorporating the new tax codes have caused it to take longer to change the Codified Ordinances and print hard copies).

Vice Mayor Dick announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend Rule,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Gary Smith, Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Jean Jackson.

Absent: Mayor G. Scott Black.

By poll of Council, Ordinance No. **2016-04** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2016-04**, **Action:** Adopt,

Moved by Council Member Jean Jackson, **Seconded by** Vice Mayor Kenneth Dick.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Jean Jackson, Council Member Gary Smith.

Absent: Mayor G. Scott Black.

Mayor Black announced that Ordinance No. **2016-04** has been adopted.

2016-05 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR A CONTRACT FOR THE PURCHASE AND DELIVERY OF UP TO FORTY (40) SETS OF STRUCTURAL FIREFIGHTING TURN-OUT GEAR, AS APPROVED FOR THE PURCHASE BY THE AFG AWARD FROM FEMA, FOR THE CLYDE FIRE DEPARTMENT IN THE CITY OF CLYDE, OHIO; APPROPRIATING FUNDS; AUTHORIZING THE EXPENDITURE OF FUNDS FOR SAME; AND DECLARING AN EMERGENCY.

Ordinance No. **2016-05** was read in its entirety.

Mr. Davis stated that the City received an award last fall for about \$71,000+. The City's responsibility for the purchase will be \$3,444. Additional boots and face pieces will be purchased as we move forward.

Mr. Keegan questioned how old the current equipment is (some equipment is 20 years old; the maximum life of the equipment is listed at ten years).

Vice Mayor Dick announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend Rule,

Moved by Council Member Gary Smith, **Seconded by** Vice Mayor Kenneth Dick.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Kenneth Dick, Council Member Jean Jackson, Council Member Gary Smith, Council Member Steve Keegan.

Absent: Mayor G. Scott Black.

By poll of Council, Ordinance No. **2016-05** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2016-05**, **Action:** Adopt,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Member Jean Jackson, Council Member Gary Smith, Council Member Steve Keegan, Council Vice Mayor Kenneth Dick.

Absent: Mayor G. Scott Black.

Mayor Black announced that Ordinance No. **2016-05** has been adopted.

SECOND READING ORDINANCES

2016-01 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH RICHLAND ENGINEERING, LIMITED OF MANSFIELD, OHIO FOR ENGINEERING SERVICES FOR THE U.S. ROUTE 20 SEWER SEPARATION & STATE ROUTE 101 ROADWAY IMPROVEMENTS (SAN-USR20-26.40) IN THE CITY OF CLYDE; APPROPRIATING

FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

By poll of Council, Ordinance No. **2016-01** was read by title only for its second reading.

Mr. Fiser had no additional information.
Council had no comments or questions.

Motion: to adopt Ordinance No. **2016-01**, **Action:** Adopt,
Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Kenneth Dick.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).
Yes: Council Member Gary Smith, Council Member Steve Keegan, Vice Mayor Kenneth Dick,
Council Member Jean Jackson.
Absent: Mayor G. Scott Black.

Mayor Black announced that Ordinance No. **2016-01** has been adopted.

2016-02 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR A CONTRACT FOR THE PURCHASE AND DELIVERY OF SLUDGE DEWATERING POLYMER FOR THE CLYDE WASTEWATER TREATMENT PLANT FOR THE YEAR 2016 AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR SAME.

By poll of Council, Ordinance No. **2016-02** was read by title only for its second reading.

Mr. Fiser had no additional information.
Council had no comments or questions.

Motion: to adopt Ordinance No. **2016-02**, **Action:** Adopt,
Moved by Council Member Jean Jackson, **Seconded by** Vice Mayor Kenneth Dick.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).
Yes: Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Jean Jackson,
Council Member Gary Smith.
Absent: Mayor G. Scott Black.

Mayor Black announced that Ordinance No. **2016-02** has been adopted.

2016-03 AN ORDINANCE ESTABLISHING A SCHEDULE OF FEES TO BE CHARGED FOR THE CLYDE COMMUNITY PARK AQUATIC CENTER FOR THE RECREATION DEPARTMENT FOR THE FISCAL YEAR 2016.

By poll of Council, Ordinance No. **2016-03** was read by title only for its second reading.

Mr. Fiser had no additional information.
Council had no comments or questions.

Motion: to adopt Ordinance No. **2016-03**, **Action:** Adopt,
Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Kenneth Dick, Council Member Jean Jackson, Council Member Gary Smith, Council Member Steve Keegan.

Absent: Mayor G. Scott Black.

Mayor Black announced that Ordinance No. **2016-03** has been adopted.

RESOLUTIONS

2016-06 A RESOLUTION APPOINTING MATT NICELY AS THE CLYDE-GREEN SPRINGS BOARD OF EDUCATION APPOINTMENT TO THE CLYDE RECREATION BOARD REPLACING DENISE HAMRICK.

Resolution No. **2016-06** was read in its entirety.

Mr. Selvey stated that the Board of Education had a reorganization meeting, and this appointment change was one of the results of that meeting.

Mr. Keegan has known Ms. Hamrick for years and feels she will be a good fit with this Board. He is glad to have her as a new member.

Mr. Dick is aware that Ms. Hamrick is involved in various Community activities, and this will be another way for her to serve the community.

Motion: to pass Resolution No. **2016-06**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Gary Smith.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Jean Jackson, Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Gary Smith.

Absent: Mayor G. Scott Black.

Mayor Black announced that Resolution No. **2016-06** passed.

2016-07 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ADVANTAGE FORD LINCOLN SALES, INC. OF FREMONT, OHIO FOR THE PURCHASE OF A FORD F-550 TRUCK FOR THE ENVIRONMENTAL SERVICES DEPARTMENT IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2016-07** was read in its entirety.

Mr. Fiser noted this purchase is a budgeted item. This will be a replacement truck. A contractor's tool box and bed for the truck will be purchased from a different vendor at a later date.

Motion: to pass Resolution No. **2016-07**, **Action:** Pass,

Moved by Council Member Jean Jackson, **Seconded by** Vice Mayor Kenneth Dick.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Gary Smith, Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Jean Jackson.

Absent: Mayor G. Scott Black.

Mayor Black announced that Resolution No. **2016-07** passed.

2016-08 A RESOLUTION APPROVING THE COVERAGES AND PREMIUMS FOR VARIOUS LIABILITY, AUTO AND PROPERTY INSURANCE COVERAGES FOR THE CITY OF CLYDE, OHIO FOR THE PERIOD JANUARY 23, 2016 TO JANUARY 23, 2017.

Resolution No. **2016-08** was read in its entirety.

Mr. Davis noted this is an annual approval. The City has been with the same insurance company for numerous years, with the local agent at Huntington in Maumee. The good news is that the premiums have decreased by \$10,000 for the upcoming year. A lot of the properties were re-evaluated and the value of properties and equipment has increased by \$7 million. The premium is a percentage of our properties/equipment value. Additional coverage for power lines and poles that was purchased with the original bonds will be maintained, per the recommendation of our electric consultant Courtney & Associates.

Mr. Dick questioned what the additional insurance for the lines and poles would cover (if there was a major storm and the primary lines were blown out).

Motion: to pass Resolution No. **2016-08**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Jean Jackson, Council Member Gary Smith.

Absent: Mayor G. Scott Black.

Mayor Black announced that Resolution No. **2016-08** passed.

2016-09 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PARTNERS MANUFACTURING GROUP, INC. OF GALION, OHIO FOR THE PURCHASE OF A 97-HP LEAF MASTER MACHINE WITH LEAF BOX FOR THE GENERAL SERVICES DEPARTMENT IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2016-09** was read in its entirety.

Mr. Fiser stated this purchase was discussed and approved during the budget process. The current leaf disposal process is very time consuming and labor intensive for community members and for city works. The bags the leaves are packed in must be cut open, the leaves dumped out and the plastic bag disposed of. Community members and the City will look forward to this new

machine.

Mr. Keegan questioned if this machine will be put onto the truck that the City just purchased (yes).

Mr. Dick noted that Clyde has the recognition of being a Tree City USA. This is a good accomplishment, but it also results in a lot of leaves. This machine will prevent the plastic bags from being in the landfill.

Motion: to pass Resolution No. **2016-09**, **Action:** Pass,

Moved by Council Member Jean Jackson, **Seconded by** Vice Mayor Kenneth Dick.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Kenneth Dick, Council Member Jean Jackson, Council Member Gary Smith, Council Member Steve Keegan.

Absent: Mayor G. Scott Black.

Mayor Black announced that Resolution No. **2016-09** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

Work on the Wastewater Treatment Plant's (WWTP) Flow Equalization Basin is continuing strong despite the cold weather. The Adena Corporation made the final wall pour last Friday and will now be making some smaller pours in the interior space. A progress meeting conducted on January 13, 2016 showed that we might be slightly behind schedule but a lot of the upcoming work will be inside of the PT Building and the schedule should get back on track. An Electrical/SCADA pre-con meeting was conducted this morning in preparation for that work. With a few exceptions related to submittals from vendors, the Electrical/SCADA contractors are ready to proceed.

Work at the Clyde Solar Energy Center (CSEC) has slowed with the weather but things are still progressing. We have a progress meeting scheduled for this coming Friday so I will have more of an update on SCEC at our next meeting.

Also at our next meeting, we will have legislation prepared for the authorization to advertise our 2016 Street Paving Program. We have made some minor changes to the program but it still includes all and/or parts of South Woodland, West Thomson, West Buckeye, South Street, Mulberry, Hill, Spring Street, Amanda, Euclid, Yost, Ralston, Durnwald and East Maple.

Clyde Light and Power (CL&P) reports that their new bucket truck will be ready for its "pre-paint" inspection in February. They anticipate putting the truck in-service by summer.

Staff from CL&P and the Parks Department met with our architect/engineer January 6, 2016 to start the process of designing the floor plan for their new buildings. Numerous concepts and layouts were discussed and then both sites were visited to discuss the building footprints.

Completed construction drawings should be ready for "state approval" in eight (8) weeks.

As a reminder, we are about two (2) months away from our income tax renewal. The Primary Election is March 15, 2016 and we urge everyone to get out and vote. This will not be a new tax! The city's 1.5% income tax has been put to a vote of the people every five (5) years since 1992. The most important fact regarding our income tax is that 75% of the revenue generated from the tax is received from non-residents working within the city limits. In round figures, \$3 million out of the \$4 million collected is revenue generated from individuals living outside the city limits of Clyde.

FINANCE DIRECTOR'S REPORT

The finance department is working on end of the year reports. The budgeted income projection for 2016 was \$1.2 million, but we will actually be starting higher than that amount. Income tax collections for 2015 were a record year. Mr. Davis expects to close these financials in the next week or so.

COUNCIL REMARKS

The 1/26/2016 work session is cancelled.

Mr. Smith reported that residents have complained that motorists are running the stop sign at the corner of S. Woodland Avenue & Paula Drive.

Mr. Dick commended the accuracy of the finance reports with good estimates. The revenue estimate was only two percent off, with the actual amount over the budget amount. The expense budgets were twelve percent lower than the amounts actually spent.

MOTIONS

Motion: to go into executive session for the sole purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, **Action:** Enter Closed Session, **Moved by** Vice Mayor Kenneth Dick, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Jean Jackson, Council Member Gary Smith, Council Member Steve Keegan, Vice Mayor Kenneth Dick.

Absent: Mayor G. Scott Black.

Entered closed session at 7:46 p.m.

ADJOURNMENT

Motion: to adjourn the executive session at 9:16 p.m., **Action:** Adjourn, **Moved by** Council Member Steve Keegan, **Seconded by** Council Member Gary Smith.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Gary Smith, Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Jean Jackson.

Absent: Mayor G. Scott Black.

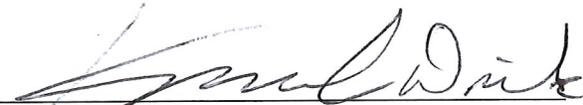
Motion: to adjourn the regular session at 9:17 p.m., **Action:** Adjourn,

Moved by Vice Mayor Kenneth Dick, **Seconded by** Council Member Gary Smith.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Steve Keegan, Vice Mayor Kenneth Dick, Council Member Jean Jackson, Council Member Gary Smith.

Absent: Mayor G. Scott Black.


Kenneth Dick, Vice Mayor


Janet R. Dickman, Clerk of Council

CLYDE CITY COUNCIL
VISITOR SIGN-IN

DATE: 1-19-16 Regular Session

1. Justin C Smith Candidate for Commission

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