

CLYDE CITY COUNCIL
Regular Session – February 2, 2016

Clyde City Council met at 7:00 p.m. on Tuesday, February 2, 2016 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Kenneth Dick
Council Member Jean Jackson
Council Member Steve Keegan
Council Member Gary Smith
City Manager Paul H. Fiser (Not voting)
Finance Director Craig Davis (Not voting)
Solicitor Zachary J. Selvey (Not voting)
Clerk of Council Janet R. Dickman (Not voting)
Deputy Clerk of Council Sharon S. Smith (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the January 19, 2016 regular session of council were distributed for review prior to this meeting. There were two corrections.

Page 5, Resolution 2016-06, comments referencing Ms. Hamrick – change to Mr. Nicely.

All Ordinances and Resolutions – change Mayor Black to Vice Mayor Dick at end of each legislation

Motion: to approve the minutes of the January 19, 2016 regular session of council as corrected,

Action: Approve,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Kenneth Dick.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

Mayor Black read an e-mail he received from Richard Weber who has started a support group for heroin addicts and prescription pain pill addicts. He would like to speak to Council about this drug addiction concern. A work session will be scheduled.

Visitors: Jane Kardotzke and classmates, FOR (Friends of Rachel) Club

Rachel Joy Scott was the first victim of the 1999 Columbine school shootings. This club was started by her parents, in her honor, to promote acts of kindness and to make schools be a safer environment. This club is raising money to have a speaker, Alex Sheen, an inspirational and motivational speaker come to the school, which costs \$4,000. There are many members in this club, and they would like to work with a neighboring school who would agree to split the cost with CHS. The Club members are here tonight to ask the City if they would donate to this cause. Promoting kindness and a more positive school environment could help the school and the community in general.

Mr. Dick questioned if the speaker would talk on the topic of bullying (yes). Mr. Dick has read about this speaker and feels Mr. Sheen has a good message. The bullying problem is as bad as the heroin problem. It is hard on the kid who is getting bullied. The schools do the best they can, but they cannot do it all. Mr. Dick feels it is a good idea to look at City funds to make a donation.

Mr. Keegan asked if there would be an assembly for this speaker (probably, they want to have MMS and CHS students all to hear the speaker's message; the speaker tries to be able to visit several schools in one day, which is why the club is trying to partner with a neighboring school district so the speaker could go to their school too).

Mr. Keegan questioned how much money the club has raised (\$1,000; they plan to have another dance to raise more funds); how much more money does the club need (\$1,000 to meet the half way mark, then get a neighboring school to pay the other \$2,000).

Ms. Jackson thanked the students/club members for attending this Council meeting; does the Club have a date in mind of when they would like to have this speaker come (maybe May).

Mayor Black also offered his thanks; he was not aware of this club, but feels it is a worthwhile group; he is impressed with the clubs efforts; he wished them good luck in reaching their goal and offered congratulations to them for trying to make a difference; he explained that the decision to donate any funds could come under the "Motions" portion of the meeting, but he is unsure if the motion would be made tonight, or if Council members and Administration would need to discuss it further.

Mr. Dick requested contact information for the speaker (provided); Mr. Dick is the president of the Clyde Lions Club and he feels that they too may want to donate to this fund.

John Brewer and Nancy Huey – Sherwood Anderson Society (SAS) / Thaddeus Hurd Park
Several months ago, Council passed a Resolution for Thaddeus Hurd Park and Sherwood Anderson Park. SAS members are researching and applying for various funding, but the members need to know what the City has planned before they can make any new plans.

SAS needs to know the City's intended layout for the park in order to be able to plan for the playground, the walking path, the gazebo, etc. SAS needs to be able to work on the funding for the playground equipment now. They would like to have the walking path be marked for the distance walked, and to have the path go the entire way around the park.

SAS would like to have a totally integrated playground. They have found a playground that uses recycled material, which would then also make them eligible for an additional grant. Discussions have been held with the Vanguard Tech Center, and they have tentatively agreed that they would provide the labor to build the shelter house. Another donor has offered to donate the materials for the shelter house.

The city engineer will help with identifying the location of water lines, power lines, etc. SAS cannot design the playground until they know where the walkway will be.

A grant was submitted for the sensory garden but it was not approved. Re-application will be submitted in June.

Mayor Black stated that Council is supportive of the park initiatives and he is glad they have new members for SAS. SAS needs to schedule a meeting with Mr. Mason to discuss all of the park issues.

In regards to the Sherwood Anderson Park, a dedication on 9/13/16 would be on the 140th birthday of Sherwood Anderson and the 40th anniversary of the park being established. Mr. Brewer reviewed tentative plans. Council needs to accept the furniture that Clyde In Bloom already has, that they want to donate, before they can move forward with additional funding sources.

Mr. Dick feels SAS has big plans for their five-year plan. A lot of work and research has been done, but there is still a lot of work yet to do. SAS needs to start slowly and build up to what they want to do. Meeting with Mr. Mason and possibly the Rec Board will help them (the goal is to have the new park sign and a dedication of the space in September; SAS needs Council to accept the formation of their group in order to be able to finish a grant).

Mr. Keegan questioned if there is a grant for the blacktop of the walkway (\$10,000 was the grant amount and this would cover the estimated cost of a walkway extending from Forest Street to Cherry Street, 8-10 foot width; the plans are almost done). SAS would like the walkway to only be wide enough for a wheelchair. If the City approves, SAS will find funding for the walkway. The goal is to have all of the park be handicap accessible, so that everyone who comes there can maneuver throughout the park. They would also like to expand the parking. Mr. Keegan noted that black top is expensive (only a path is wanted, not a driveway for vehicles to drive on; the Rec Board is also in favor of these plans). Mr. Keegan noted that the Rec Board must be heavily involved in all of this planning.

Ms. Jackson questioned if there is a date that Vanguard will provide their labor for building (no; they cannot set a date until the City agrees to accept Vanguard's help; SAS does not want the walkway to be a straight line through the park, they want it to curve and go around the entire park).

Mayor Black agrees that everyone wants to have the parks be as nice as possible; Council is not against any of these plans, but in order to get started there needs to be a meeting between SAS and the Rec Board, Mr. Mason and Mr. Fiser.

Mr. Brewer questioned if there is a timetable for getting the new park signs (they were approved in the budget; need to ask Mr. Mason regarding the status of the signs).

FIRST READING ORDINANCES

2016-10 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR THE 2016 CLYDE STREET PAVING PROGRAM IN THE CITY OF CLYDE; APPROPRIATING FUNDS THEREFOR; AUTHORIZING THE EXPENDITURE OF FUNDS; AND AUTHORIZING A CONTRACT THEREFOR, AND DECLARING AN EMERGENCY.

Ordinance No. **2016-10** was read in its entirety.

Mr. Fiser stated this summer paving program will be extensive, about 10,000 feet in length. Bids are scheduled for 3/18/16 and the engineer's estimate is \$360,000. The width of the path in the park will be about eight feet, as there are some limits regarding the size of the width.

Mr. Keegan noted that Elm Street will need to be paved in the next couple of years (a recent improvement to the drainage in that area will help with the condition of this street).

Mayor Black announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend Rule,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black.

By poll of Council, Ordinance No. **2016-10** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2016-10**, **Action:** Adopt,

Moved by Vice Mayor Kenneth Dick, **Seconded by** Mayor G. Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson.

Mayor Black announced that Ordinance No. **2016-10** has been adopted.

2016-11 AN ORDINANCE APPOINTING A CITY SOLICITOR AND ESTABLISHING THE DUTIES AND SALARY OF SAME; AND DECLARING AN EMERGENCY.

Ordinance No. **2016-11** was read in its entirety.

Mr. Fiser explained that this Ordinance establishes a new description of duties for the Solicitor. The City of Clyde previously had an agreement with the Prosecutor's office (Ordinance 1985-24). It is hard to keep someone in this position. The 1985 agreement was to be renewed annually; payments of \$2,000 to \$5,000 stopped in 2000. The County has proposed hiring Mr. Selvey. The County will pay two-thirds of the salary and the City of Clyde will pay one-third, or \$11,000.

This will be a year-to-year agreement.

Mr. Davis feels the cost of this salary will be worth it to have the safety of consistent prosecution and possible prevention of recurrence of crimes.

Mr. Dick agrees that the cost is worth it for the benefit it will provide. This will allow Clyde staff to not have to search for someone to get answers for legal questions.

Mayor Black requested confirmation that if Mr. Selvey stops in his role as Prosecutor, would we return to the original Solicitor agreement with Clyde (yes).

Mayor Black announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend Rule,

Moved by Vice Mayor Kenneth Dick, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith.

By poll of Council, Ordinance No. **2016-11** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2016-11**, **Action:** Adopt,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick.

Mayor Black announced that Ordinance No. **2016-11** has been adopted.

SECOND READING ORDINANCES

There was none.

RESOLUTIONS

2016-12 A RESOLUTION AUTHORIZING THE PAYMENT OF FUNDS FROM 2016 BUDGET APPROPRIATIONS TO CLYDESCOPE ECONOMIC DEVELOPMENT CORPORATION.

Resolution No. **2016-12** was read in its entirety.

Mr. Davis reported this contribution is made every year, and was agreed on during the budget process.

Mr. Dick feels this is money well spent. When a new business comes to Clyde, it brings with it new jobs and therefore everyone benefits. Mr. Dick commended ClydeScope for doing a good job.

Mr. Keegan agrees and feels this contribution is an investment in the future.

Ms. Jackson agrees.

Mayor Black agrees. He stated that Clyde cannot get a business to come here unless they know about us; ClydeScope makes businesses aware of us.

Motion: to pass Resolution No. **2016-12**, **Action:** Pass,

Moved by Vice Mayor Kenneth Dick, **Seconded by** Mayor G. Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan.

Mayor Black announced that Resolution No. **2016-12** passed.

2016-13 A RESOLUTION APPOINTING AN ADMINISTRATIVE SECRETARY.

Resolution No. **2016-13** was read in its entirety.

Mr. Fiser introduced Jackie Hoppe, as only the third City secretary in the past forty years. There were thirty-five applicants; that number was reduced down to three interviews. Ms. Hoppe's qualifications stood out from the others. Ms. Hoppe will replace Sharon Smith who has been in this position for fifteen years. Ms. Hoppe and Ms. Smith will have an opportunity to work together before Ms. Smith's last day.

Mr. Davis welcomed Ms. Hoppe and wished Ms. Smith well and offered his thanks.

Mr. Dick stated this is a tough job, but it is doable. With the longevity of the staff who hold this position, they must like it. It is important to work well with the City Manager and other staff, and Ms. Hoppe will do fine.

Mr. Keegan offered his congrats and welcomed Ms. Hoppe; he offered his thanks to Ms. Smith.

Ms. Jackson stated that the City will benefit from the school district's loss. She stated that Ms. Smith will be missed.

Mr. Smith wished Ms. Hoppe good luck and welcomed her.

Mayor Black offered his welcome and noted the administrative secretary is the first person the public sees when they are either mad or happy. Ms. Smith will be missed, and he wished her a wonderful retirement.

Motion: to pass Resolution No. **2016-13**, **Action:** Pass,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black.

Mayor Black announced that Resolution No. **2016-13** passed.

2016-14 A RESOLUTION APPOINTING A DEPUTY CLERK OF COUNCIL.

Resolution No. **2016-14** was read in its entirety.

Mr. Fiser explained these are two separate jobs, as approved by Council. The Deputy Clerk takes minutes for the Rec Board, Fair Board, Landscape Committee and Civil Service. Having the same person in both of these positions provides good continuity in the office.

Mr. Dick likes having the same person for Deputy Clerk as the Administrative Secretary for the continuity reason.

Ms. Jackson offered best wishes.

Mayor Black is glad that Ms. Hoppe agreed to take both positions.

Motion: to pass Resolution No. **2016-14**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Kenneth Dick.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson.

Mayor Black announced that Resolution No. **2016-14** passed.

2016-15 A FINAL RESOLUTION FOR THE CITY'S SHARE OF PROJECT COSTS FOR THE REPLACEMENT OF THE US ROUTE 20 CULVERT CARRYING THE MICHAELS=WELLIVER DITCH IN THE CITY OF CYLYE.

Resolution No. **2016-15** was read in its entirety.

Mr. Fiser reminded Council of their authorization in Resolution 2015-20. This is related to a corrugated metal culvert near Halls Market. This culvert has been in place since the 1950's and is deteriorated. The cost will be \$600,000, of which Clyde will pay 20%. This is a big job, with relocation of traffic, which will be better to have ODOT manage. Right of way encroachments are done. We are hoping for a spring bid.

Mr. Davis confirmed this cost is in the budget and is allocated.

Mr. Keegan questioned the material that will be used for the new culvert (concrete; it will go under both lanes and the median; it will be by Red Roof Inn and the bank).

Motion: to pass Resolution No. **2016-15**, **Action:** Pass,

Moved by Mayor G. Scott Black, **Seconded by** Vice Mayor Kenneth Dick.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council

Member Jean Jackson, Council Member Gary Smith.

Mayor Black announced that Resolution No. **2016-15** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

The past few weeks have been extremely busy throughout the city. The weather has been more reminiscent of late fall as opposed to mid-Winter. The mild weather has allowed for a very long construction season. It has also been very kind to the salt budget and we are definitely thankful for that.

First off tonight, I want to officially welcome Jackie Hoppe to our Administrative Team. Jackie comes to us from the Clyde Green Springs School District with twenty (20) years of experience. Jackie always has a smile on her face and I know she is very excited for her new career. Mrs. Hoppe's arrival will mark only the third Administrative Secretary in forty (40) years for the City of Clyde. I know what it is like to follow someone with many years of experience at a particular job. It can be difficult at times but I believe Jackie is up for the challenge.

Work on the Waste Water Treatment Plant's (WWTP) Flow Equalization Basin is continuing strong and will soon be moving inside or at least under cover. The actual basin for the most part is complete and all of the tipping buckets have been installed. The Combined Sewer Overflow (CSO) Screening Facility has been partially gutted in preparation for its new screens and overflow weir. The wall on the Primary Treatment Building has been opened to allow construction access for the new rotating drum screens and conveyors. This opening will eventually be filled with an overhead rolling door.

The Clyde Solar Energy Center (CSEC) seems to get busier ever day. At this point, the hardware continues to be mounted to the almost 3,000 posts driven in the ground. This hardware and connected torque tubes will provide the backbone on which the solar panels will rotate from East to West during the daylight hours. We will try to get some current construction photos out to the public in the near future.

The USEPA was in town on January 21 to perform what we hope is the final round of subsurface testing at the old Clyde Paint Factory. We have been in communication with them as recently as yesterday but no results are available yet. We hope to have the concrete floor and footers removed yet this winter so we are ready for final grading and seeding before spring arrives.

While on the topic of city improvements, the deteriorating block building on South Street has been demolished. Great Lakes Demolition Company had the two-story building down in a matter of hours and had all of the remains, including numerous foundations removed by the following day. This is the proposed site for the new Parks Department Office and Maintenance Facility.

Speaking of the Parks Department and particularly Community Park, we might have lost another Picnic Shelter to arson. The incidents of that night are under investigation and there is always the chance of it being accidental but this is the second similar fire in Community Park. We

encourage all citizens to call the Clyde Police Department if you see any suspicious activity in the city at any time.

We have some more exciting news to share regarding Sandco Industries relocation from Fremont to Clyde. As of last Friday, Sandco has made a verbal commitment to purchase an additional five (5) acres off the Clydescope EDC on Premier Drive. The Sandco parcel will now exceed ten (10) acres and further secure Clyde as their home for the long term. This business will bring 100-120 new jobs to Clyde.

I want to close my report this evening by congratulating a few very deserving city employees. Clyde Police Detective Brian Weaver was selected by his peers as the 2015 Police Officer of the Year. Detective Weaver has had an extremely busy year with drug related investigations and although you might not have read about all of these yet, I assure you, you will. Moving to the other arm of Public Safety, recently retired Clyde Fire Department Operator Ken Hofelich was chosen as the 2015 Firefighter of the Year. After almost twenty-five years of operating trucks at the scene of emergencies, Kenny decided to retire after passing his knowledge on to a new generation of "smoke-eaters". I want to personally thank both Brian and Kenny for the work they do or have done in the past.

FINANCE DIRECTOR'S REPORT

Mr. Davis stated the Finance department is finishing up with the 2015 budget reports.

The new employee is doing well with the Income Tax Collections, which are increased by 26% already this year.

COUNCIL REMARKS

Mr. Dick remarked that the parks group did not request additional funds, but the FOR group did request a donation. Council also received a letter from the Community Works Program requesting a donation. Mr. Dick questioned the availability of discretionary funds (yes, discretionary funds are available; the Community Works program is the inmates program, with 2012 being the last time Clyde donated \$1,000; this program changed directors and there was no paperwork for payment in 2013 or 2014 – during which time our hours for inmate work doubled with the demolition of the CPD department; a \$1,000 donation for 2015 is suggested).

Ms. Jackson questioned a suggestion on the FOR donation (\$500 is suggested; a \$1,000 donation would require some other budget adjustments).

Visitor Scott Miller spoke to Council regarding his run for County Commissioner. He is impressed with the Council meeting tonight. Mr. Miller has three very specific problems he intends to look at: the drug problem (education and prevention), watershed (parks), and commerce. Mr. Miller is from Fremont, has three daughters, has been married for thirty years, works at Style Crest, serves on a school board and is involved with Green Creek Township.

Mayor Black offered his thanks to Mr. Miller.

All Council members agreed to scheduling a meeting with Richard Weber regarding the heroin issue.

MOTIONS

Motion: to donate \$500.00 to the FOR Club, **Action:** Donate,

Moved by Vice Mayor Kenneth Dick, **Seconded by** Council Member Steve Keegan.

Vote: Motion passed (**summary:** Yes = 4, No = 0, Abstain = 1).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Gary Smith, Vice Mayor Kenneth Dick.

Abstain: Council Member Jean Jackson.

Members will take a second look at their next meeting to see if they can do more.

Motion: to donate \$1000.00 to the Sandusky County Community Work Program,

Action: Donate,

Moved by Vice Mayor Kenneth Dick, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan.

Motion: to go into executive session at 8:31 p.m. for the sole purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, **Action:** Enter Closed Session,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black.

Mayor Black announced that no further action, except for adjournment, will be taken when Council exits the closed session.

ADJOURNMENT

Motion: to adjourn the executive session at 9:10, **Action:** Adjourn,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson.

Motion: to adjourn the regular session at 9:11, **Action:** Adjourn,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith.


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CLYDE CITY COUNCIL
VISITOR SIGN-IN

CC

DATE: February 2, 2016 Regular Session

1. Nancy Huey
2. Maranda Dean
3. Jackson Delnik
4. Jackie Hoppe
5. John Blum
6. Mrs. Kardosky
7. Jani Kardosky
8. Jenna Hoppe
9. Lina Hoppe
10. Connie Glend
11. Sat WEL
12. Jamil Hoppe
13. _____
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