

**CLYDE CITY COUNCIL**  
**Regular Session – September 20, 2016**

Clyde City Council met at 7:03p.m. on Tuesday, September 20, 2016 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

**Roll Call.**

**Present:** Mayor G. Scott Black  
Vice Mayor Kenneth Dick  
Council Member Jean Jackson  
Council Member Steve Keegan  
Council Member Gary Smith  
City Manager Paul Fiser (Not voting)  
Finance Director Craig Davis (Not voting)  
Solicitor Zachary Selvey (Not voting)  
Clerk of Council Janet Dickman (Not voting)  
Deputy Clerk Jackie Hoppe (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

The minutes of the September 6, 2016 regular session of council were distributed for review prior to this meeting. There was one correction.

Page 3, Finance Report, 3<sup>rd</sup> paragraph: "The new truck cab and ~~chaise~~ *chassis* are complete."

**Motion:** to approve the minutes of the September 6, 2016 regular session of council as corrected,

**Action:** Approve,

**Moved by** Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan.

**DISCUSSION OF PENDING OLD BUSINESS**

Ms. Jackson reported that Whirlpool has placed two large "ashtray" bins on either side of the driveway on their property, and hopefully this will address the concern of employees smoking around the perimeter of the building and leaving cigarette butts everywhere.

Ms. Jackson questioned if any action has been taken to have an e-commerce parking spot available (Mr. Fiser spoke to Chief Gower; Chief Gower will check on this).

## CORRESPONDENCE

A thank you note was received from the family of Hollis McBroom.

Visitors: None

## FIRST READING ORDINANCES

**2016-45** AN ORDINANCE MAKING CERTAIN SUPPLEMENTAL APPROPRIATIONS, INTER-FUND TRANSFERS AND INTER-FUND TRANSFERS TO APPROPRIATIONS DURING THE FISCAL YEAR OF 2016 AND DECLARING AN EMERGENCY.

Ordinance No. **2016-45** was read in its entirety.

Finance Director Mr. Davis reviewed the appropriations adjustments.

- \$12,000 – the budget was off in relation to the prior agreement
- \$68,800 – AFG grant reimbursement
- \$13,600 – this is related to the Parks department pick-up truck
- \$45,299 – accumulation of donations, funds transferred to Permanent Improvement
- \$40,634 – BORMA, this is the last payment
- \$10,000, \$10,000 – retirement payouts
- \$45,299 – related to Parks equipment, depot canopies
- \$7,000 – light poles for Hurd Park
- \$100,000 – taken out of capital
- Other intra-fund transfers are additional equipment

Mayor Black announced that this ordinance contained an emergency clause.

**Motion:** to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

**Moved by** Vice Mayor Kenneth Dick, **Seconded by** Mayor G. Scott Black.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black.

By poll of Council, Ordinance No. **2016-45** was read by title only for its second reading.

**Motion:** to adopt Ordinance No. **2016-45**, **Action:** Adopt,

**Moved by** Council Member Steve Keegan, **Seconded by** Council Member Jean Jackson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson.

Mayor Black announced that Ordinance No. **2016-45** has been adopted.

## SECOND READING ORDINANCES

**2016-44** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR

BIDS AND VARIOUS SUPPLIES AND SERVICES FOR THE NEEDS OF VARIOUS CITY OF CLYDE DEPARTMENTS FOR THE YEAR 2017 AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR SAME.

By poll of Council, Ordinance No. **2016-44** was read by title only for its second reading.

Mr. Fiser had no additional information.  
Council had no comments or questions.

**Motion:** to adopt Ordinance No. **2016-44**, **Action:** Adopt,  
**Moved by** Vice Mayor Kenneth Dick, **Seconded by** Mayor G. Scott Black.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Council Member Gary Smith, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Kenneth Dick.

Mayor Black announced that Ordinance No. **2016-44** has been adopted.

### **RESOLUTIONS**

**2016-46** A RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO PARTICIPATE IN STATE OF OHIO FUNDED BRIDGE INSPECTION SERVICES.

Resolution No. **2016-46** was read in its entirety.

Mr. Fiser explained this program began two years ago. By law, bridges are to be inspected annually. Richland Engineering of Mansfield will provide services for this. A \$6,000 to \$7,000 grant will be available for the bridge inspections.

**Motion:** to pass Resolution No. **2016-46**, **Action:** Pass,  
**Moved by** Council Member Steve Keegan, **Seconded by** Vice Mayor Kenneth Dick.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick.

Mayor Black announced that Resolution No. **2016-46** passed.

### **ADMINISTRATIVE REPORT**

Mr. Fiser gave the following report:

Work on the US RT 20 Culvert Replacement by Hall's Market has been completed. Mosser Construction met all of their completion deadlines as outlined by ODOT and we had minimal traffic issues during the construction. We are still planning a "dip-out" of the open channel downstream from the new culvert yet this year.

Classical Construction has completed all work at the Clyde Light and Power Building and are now awaiting the final state inspection. Work at the Park's Admin/Maintenance Building is starting to wrap up. The electricians should be done with their work this week. They were able

to get the electrical service approved by the state today so the final electrical inspection should be next week.

Clyde Light and Power's bids for the West Substation Upgrades will be opened this Friday at 10am. It appears as if we have at least four (4) contractors interested in this project.

The Ohio Publics Works (OPW), Sandusky County Sub-Committee will meet this Thursday morning at the County Engineer's Office to score all of the local applications and issue any county priority points before submittals are made to the State. Our 2017 Hamer Street Improvement Project was submitted and has a very strong preliminary score. If we are able to negotiate enough priority points on Thursday, we should be in the funding range. As I have mentioned in the past, these projects are peer reviewed and extremely competitive. If funded, we will be receiving \$325,000 from OPW.

A big "Thank You" goes out to the Fair Board, City Employees, and anyone who had a hand in another successful Clyde Fair. The bad weather dampened the mood a little bit on Saturday but the Friday evening and Sunday events were very well attended.

As mentioned previously, The Clyde Business & Professional Association has another Farm Market scheduled for Thursday, October 13th from 3pm - 7pm.

The Clyde Solar Energy Center produced 589,476 KWh of energy in June.

### **FINANCE DIRECTOR'S REPORT**

Mr. Davis reviewed the August financial report:

- Revenue and Expenditures are on target
- General Fund is at \$1.842 million; \$203,000 higher than this time 2015
- Water, Sewer and Electric fund balances are increased over this time 2015
- Income Tax Collections are still trending upward; August is decreased by \$6,000 compared to 2015, but YTD collections are increased by \$110,000 compared to 2015
- Interest Income is \$28,600 for August 2016 compared to \$12,200 for August 2015

Mr. Davis reported the state auditor has begun the annual audit. Mr. Davis asked the state if we could select our own independent audit firm and he was told we cannot. Within the next two weeks, Mr. Davis will need a Council member to attend a brief pre-audit meeting with the auditors. This meeting is usually held at 10:00 a.m.

The Fire Department has a new fireman, Joshua Stults. Otherwise, it has been quiet in regards to fire calls.

### **COUNCIL REMARKS**

Mr. Dick questioned what percentage of electric we get from the solar field (approximately 2-3% energy wise).

Mr. Dick observed a four wheel chair go over a hump/curb without difficulty; this is an

indication of the accessibility around the City.

Mr. Keegan offered thanks to the Fair Board. He attended the Fair on Sunday and enjoyed the go-karts and seeing the old cars. The Fair was well attended and well organized. An appropriate police presence was also observed. He offered his congratulations for a job well done.

Ms. Jackson also offered her thanks to the Fair Board and all who were involved with the Fair. She was impressed with how quickly the straw was cleaned up by Monday morning (City crews used the new leaf machine for this task).

Ms. Jackson has received comments from community members that they have observed Clyde Light & Power trucks at restaurants over the lunch hour; it is being questioned if staff are permitted to use a public vehicle for personal business (Mr. Fiser will speak to the staff).

Mayor Black thanked the Fair Board. He feels this was a good year for the Fair, despite the rain on Saturday. Most Board members attended the Fair from Thursday through Sunday, some days from 7:00 a.m. until 11:30 p.m. Some members used vacation days from their employment to be able to work at the Fair. Vendors have stated that the Clyde Fair is unique due to the fact that if it does rain, the attendees come back after the rain stops instead of going away and staying away.

Mayor Black questioned if Council should set an agenda or cancel the September 27, 2016 work session (cancel).

Mayor Black received a request to create either a resolution or a proclamation to honor September as prostate cancer month; there are three million survivors, with approximately one in seven people being diagnosed with this disease.

### MOTIONS

There were none.

### ADJOURNMENT

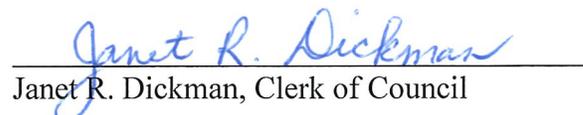
**Motion:** to adjourn the meeting at 7:33 p.m., **Action:** Adjourn,

**Moved by** Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan.

  
G. Scott Black, Mayor

  
Janet R. Dickman, Clerk of Council



CLYDE CITY COUNCIL  
VISITOR SIGN-IN

DATE: Tuesday 9-20-16

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