CLYDE CITY COUNCIL
Regular Session – October 18, 2016

Clyde City Council met at 7:00 p.m. on Tuesday, October 18, 2016 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.
Present: Mayor G. Scott Black
Vice Mayor Kenneth Dick
Council Member Jean Jackson
Council Member Steve Keegan
Council Member Gary Smith
City Manager Paul Fiser (Not voting)
Finance Director Craig Davis (Not voting)
Solicitor Zachary Selvey (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES
The minutes of the October 4, 2016 regular session of council were distributed for review prior to this meeting. There was one correction.

Page 4, Council Remarks, 2nd paragraph: "… These are our parks. ~~A neighbor of a park had their car vandalized.~~ Mr. Keegan …"

Motion: to approve the minutes of the October 4, 2016 regular session of council as corrected,
Action: Approve,
Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Kenneth Dick.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5).
Yes: Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan.

DISCUSSION OF PENDING OLD BUSINESS
There was none.

CORRESPONDENCE
One thank you note from Carol Lobdell for tickets for a Chorus program.

Visitors:
There was none.

FIRST READING ORDINANCES

2016-50 AN ORDINANCE ESTABLISHING WAGES AND OTHER CERTAIN BENEFITS FOR ADMINISTRATIVE PERSONNEL; AND DECLARING AN EMERGENCY.

Ordinance No. **2016-50 w**as read in its entirety.

Mr. Fiser noted that last year the City entered into a two-year agreement with the City bargaining units. At that time, there was no wage increase for Administrative staff, instead bringing the 2017 wage proposal to Council this year. A change in the benefits section will bring consistency to the uniform allowance by adding four positions to be eligible for this benefit.

Mr. Davis agreed that the goal is to keep administrative staff consistent with the bargaining units. He also pointed out that the City Manager wage for 2017 was intentionally left blank as this will require a Motion by Council.

Mr. Dick questioned the amount of the City Manager wage if it is increased by 2%, the same amount that other Administrative staff will have their wage increased by ($3,685.00).

Motion: to establish a wage of $3,685.00 bi-weekly, a 2% increase, for the City Manager for 2017, **Action:** Approve,
Moved by Vice Mayor Kenneth Dick, **Seconded by** Council Member Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black.

Mayor Black announced that this motion has passed.

Mayor Black announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,
Moved by Council Member Gary Smith, **Seconded by** Council Member Jean Jackson.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Jean Jackson.

By poll of Council, Ordinance No. **2016-50** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2016-50**, **Action:** Adopt,
Moved by Vice Mayor Kenneth Dick, **Seconded by** Council Member Jean Jackson.
Vote: Motion carried by unanimous roll call vote (**summary**: Yes = 5).
Yes: Vice Mayor Kenneth Dick, Council Member Gary Smith, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black,.

Mayor Black announced that Ordinance No. **2016-50** has been adopted.

SECOND READING ORDINANCES

There was none.

RESOLUTIONS

2016-51 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE AUDITOR OF THE STATE OF OHIO FOR THE CITY OF CLYDE'S 2015 AUDIT.

Resolution No. **2016-51** was read in its entirety.

Mr. Davis reported on the annual audit conducted by the State of Ohio. Our Charter requires an annual audit although some municipalities have bi-annual audits. We had asked the State if our audit could be completed by an independent auditor, but the State would have the authority to select who would do the audit, and they would select the State to do it. The cost is a slight increase over last year.

Mr. Dick knows the audit is needed, but he disagrees with it being dictated that we are told what to do and we are told how much to pay.

Ms. Jackson agrees that we have to do an audit, but she understands Mr. Dick's dissatisfaction with the process. We are required by State law and by our Charter to conduct audits.

Mayor Black questioned if we could change our Charter to have our audits bi-annually (Mr. Davis would prefer to keep the audits annually; Mr. Selvey suggested that a bi-annual audit could also have double the cost and Mr. Davis agreed).

Mr. Dick feels that since we already pay taxes, the State should do the audit at no charge; he feels the audit is another unfunded mandate.

Motion: to pass Resolution No. **2016-51**, **Action:** Pass,
Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.
Vote: Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).
Yes: Council Member - Steve Keegan, Mayor - G. Scott Black, Council Member - Jean Jackson, Council Member - Gary Smith.
No: Vice Mayor - Kenneth Dick.

Mayor Black announced that Resolution No. **2016-51** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:
All of the inspections have been completed on the new Parks Admin/Maintenance Building and they are proceeding to move into their new headquarters. Once their move is complete, we will proceed with demolition of the old building and prepare to expand the upper parking lot next Summer as part of the paving projects. The Clyde Light and Power Building is still awaiting the

final state inspection but the asphalt replacement work is completed and the building is ready for occupancy.

The Midvale/Elmdale Storm Sewer, Phase II is ready for construction. The construction lay-out was completed last week and the catch basins have been ordered. The 304 lineal feet of 27" reinforced concrete pipe is ready for delivery and should arrive late this week or early next week. The installation will finally bring a storm water outlet to the North end of Elmdale and Midvale, allowing us to continue solving water issues in the area as funding allows. The General Services Department will be completing this work with the assistance of Clyde Light and Power.

The Sandusky County Communities Foundation held their Grant Award Ceremony today at The Neeley Center on the Terra State Community College Campus. The city accepted a check for $5,270 for Inclusive Play Equipment to be installed at Thaddeus Hurd Park. We would like to thank the foundation's board for this generous grant.

The Ohio Publics Works (OPW), District 5 Executive Committee will meet on November 15th in Perrysburg. The committee will review the ranking of all district-wide applications submitted thru the county sub-committees. If our points hold thru this district meeting, we should be well above the funding line. If funded, we will be receiving $325,000 from OPW for the Hamer Street Project.

Miscellaneous Updates:
- The Environmental Service Department has begun the fall flushing and winterization of all hydrants
- The reservoirs are currently at 74% capacity
- The Winesburg Christmas Committee has held one planning meeting with city officials and a final meeting is scheduled for next week. Winesburg Christmas runs from November 18- 20th

FINANCE DIRECTOR'S REPORT

September Financial highlights:

- Revenues are 4% higher than budgeted
- Expenditures are at 43% which is good
- General Fund is at $1.876 million
- Water, Sewer and Electrics funds are all maintaining a healthy fund
- Income Tax collections for September are at $395,701, an increase of $87,768 compared to September 2015; YTD September 2016 is $3,584,116 which is an increase of just under $200,000 compared to YTD September 2015
- Interest Income is $38,738 compared to $13,166 in 2015; this is due to some CD's maturing

The 2017 budget is almost done; new finance staff and finance staff working in new roles are doing a nice job.

COUNCIL REMARKS

Mr. Dick inquired if Council members are planning to participate in the Halloween parade (no,

they will enjoy watching this parade and then will participate in the Winesburg parade next month).

Mr. Keegan expressed satisfaction that the lights at Thaddeus Hurd park look very nice. He feels that the changes that are being made are changes for the better.

Ms. Jackson also stated the lights at the park look awesome. She extended a thank you to the Sandusky County Communities Foundation for the Recreation Board grant; this will enable a great start for the changes that are planned for the park.

Ms. Jackson enjoyed the Farmers Market and feels it is well worth while.

Mayor Black agreed that the lights looks great and he thanked the people who worked on the grant.

Mayor Black attended a meeting on Sunday for America in Bloom/Clyde in Bloom. Clyde in Bloom would like to develop a new committee that would be responsible for the administrative aspects of CIB (solicit donations, solicit additional individuals to help with the beautification duties). CIB will need additional involvement of other organizations such as the Heritage League, the Landscape Committee and others. CIB is more than just flowers; they also help to bring new businesses to Clyde.

Mr. Dick noted that Sonny Workman has resigned from his membership on the Planning Commission. This opening should be posted on the City website.

The Budget Hearings are scheduled for Tuesday, October 25, 2016 commencing at 6:00 p.m. This is a very informative session.

MOTIONS

Motion: to accept the resignation from Sonny Workman, **Action:** Accept,
Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Kenneth Dick.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Mayor G. Scott Black, Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan.

Motion: to go into executive session at 7:31 p.m. for the sole purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, **Action:** Enter,
Moved by Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Jean Jackson, Council Member Gary Smith, Vice Mayor Kenneth Dick, Council Member Steve Keegan, Mayor G. Scott Black.

Mayor Black announced that no further business will take place following the Executive Session.

ADJOURNMENT

Motion: to exit the Executive Session at 8:00 p.m., **Action:** Exit,
Moved by Mayor - G. Scott Black, **Seconded by** Council Member - Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member - Gary Smith, Vice Mayor - Kenneth Dick, Council Member - Steve Keegan, Mayor - G. Scott Black, Council Member - Jean Jackson.

Motion: to adjourn the meeting at 8:01 p.m., **Action:** Adjourn,
Moved by Mayor - G. Scott Black, **Seconded by** Council Member - Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Vice Mayor - Kenneth Dick, Council Member - Steve Keegan, Mayor - G. Scott Black, Council Member - Jean Jackson, Council Member - Gary Smith.

G. Scott Black

G. Scott Black, Mayor

Janet R. Dickman

Janet R. Dickman, Clerk of Council

CLYDE CITY COUNCIL
VISITOR SIGN-IN

DATE: October 18, 2016 Regular Session

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